Respectfully returned to Chesh Chald

Jenua D. Congrand College

The death-records of this Office furnish
no information in this case.

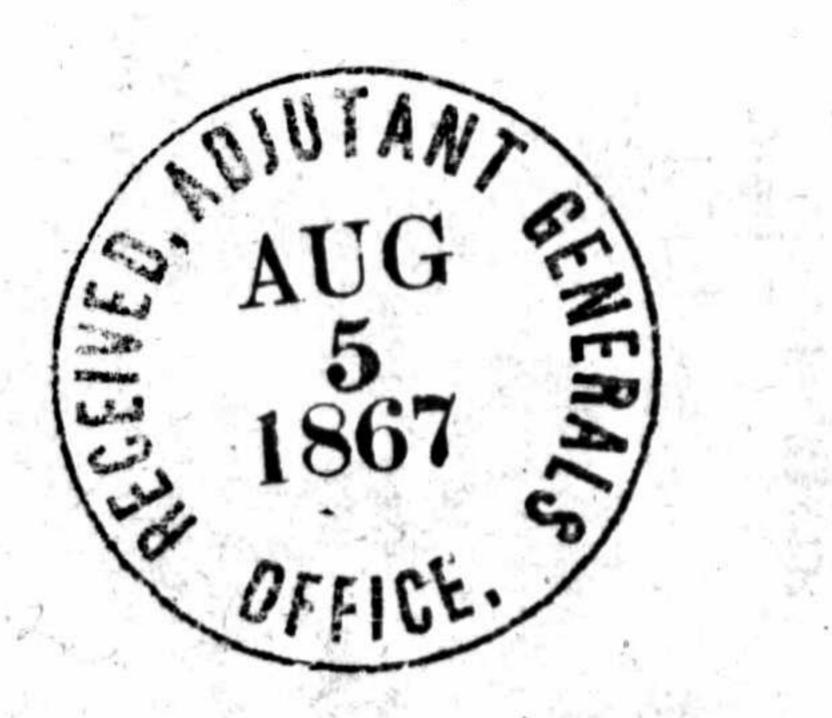
Character of the Surgeon General:

Brevet Lt. Col. and Asst. Surgeon, U. S. A.

(49)

R. of A., Vol. No. 221.078

33







WAR DEPARTMENT,

ADJUTANT GENERAL'S OFFICE, WASHINGTON, Spil 29, 1867.

SIR:

Final Statements in the cases of deceased soldiers are required to be sent to the Adjutant General's Office in duplicate, with one copy of the Inventory of Effects. The Descriptive List should also be sent to this Office in cases where the soldier was absent from his Company at the time of his death. Where there were no effects, it should be so stated on a blank Inventory, properly signed.

Certificates of Disability should be sent in duplicate. Special care should be taken that the date of discharge and signature of the discharging officer should be affixed.

of the Final Statement been received in the case of forish loggens. Privato, of Co. "B", Regiment of Uslevid Freely, Volunteers, whose papers were forwarded to this Office. You will please forward the missing papers without delay.

I have the honor to be, sir,

Very respectfully,

Mich. 12. 1865. Your obedient servant, Jackson. Mich.

Assistant Adjutant General.

COMMANDING OFFICER

# MODEL FOR SET OF PAPERS FOR A DECEASED SOLDIER.

#### FORM 1.—FINAL STATEMENT.

I CERTIFY, ON HONOR, that John Smith, a Private of Captain J. Brown's Company, (A,) of the 1st Regiment of Pennsylvania Volunteers, of the State of Pennsylvania, born in Pittsburg, State of Pennsylvania, aged 21 years, 5 feet 10 inches high, light complexion, blue eyes, dark hair, and by occupation a Farmer, having joined the Company on its original organization at Pittsburg, and enrolled in it at the muster into the service of the United States at Pittsburg, on the 1st day of July, 1861, (or was mustered in service as a recruit, by \_\_\_\_\_, at \_\_\_\_\_, on the \_\_\_\_ day of \_\_\_\_\_, 186\_\_, or was drafted and mustered into the service of the United States from the — Enrollment District of the State of ——, at ——, on the —— day of ——, 186—,) to serve in the Regiment for the term of Three Years, and having served honestly and faithfully with his Company in the field to the present date, is now entitled to a Discharge by reason of death. Died in Regimental Hospital, Fort Brown, Texas, December 31, 1863, of typhoid fever.

The said John Smith was last paid by Paymaster Major Morse, to include the 31st day of October, 1863, and has pay due him from that time to the present date. He is entitled to pay and subsistence for traveling to place of enrollment, and whatever other allowances are authorized to volunteer soldiers, drafted men, or militia, so discharged. He has received from the United States clothing amounting to 20,00 dollars, since the 31st day of December, 1862, when his clothing account was last settled. He has received from the United States 25,00 dollars advanced bounty.

There is to be stopped from him on account of the State of ----, or other authorities, for clothing, &c., received on entering service, nothing, 100 dollars; and for other stoppages, viz: nothing, 100 dollars. He has been furnished with no transportation in kind from the place of his discharge to—; and he has not been subsisted for traveling to his place of enrollment up to the——, 186—.

He is indebted to — , Sutler, — 100 dollars. He is indebted to ———, Laundress, ——— 100 dollars.

GIVEN, IN DUPLICATE, at Fort Brown, Texas, this 31st day of December, 1863.

JAMES BROWN, Captain Co. A, 1st Penn. Vols., Commanding Company.

#### FORM 2.

INVENTORY of the effects of John Smith, late a Private of Captain J. Brown's Company, (A,) of the 1st Regiment of Pennsylvania Volunteers, who was enrolled as a Private at Pittsburg, in the State of Pennsylvania, on the 1st day of July, 1861, and mustered into the service of the United States as a Private on the 1st day of July, 1861, at Pittsburg, in Company A, 1st Regiment of Pennsylvania Volunteers, to serve three years or during the war. He was born in Pittsburg, in the State of Pennsylvania; he was 21 years of age, 5 feet 10 inches high, light complexion, blue eyes, dark hair, and by occupation, when enrolled, a Farmer. He died in Regimental Hospital, at Fort Brown, Texas, on the 31st day of December, 1863, of typhoid fever.

1		1.7	INVENTORY.				
-	ARTICLES. No.  Hats Caps. Forage caps Great coats Uniform coats Uniform jackets Flannel sack coats Blouses	No.	Pairs trowsers. Pairs flannel drawers. Pairs cotton drawers. I Flannel shirts. Cotton shirts.	No.	ARTICLES.  Knapsacks		No.
1		1		J1			
i		Pairs boots	- 1	<b>1</b>	Specie	<b>\$</b> 2 00	
F	atigue overalls	1	Haversacks		Mox	Notes	\$50 00

I CERTIFY, ON HONOR, that the above inventory comprises all the effects of Private John Smith, deceased, and that the effects are in the hands of Captain J. Brown, at Fort Brown, Texas, to be disposed of by a Council of Administration, except the money, which has been turned over to Major Wm. C. Morse, Paymaster, U. S. Army, whose receipt is hereto annexed.\*

STATION: Fort Brown, Texas. DATE: December 31, 1863.

(Duplicates.)

JAMES BROWN, Captain Co. A, 1st Penn. Vols.,

Commanding Company. \*NOTE.—If the effects have been turned over to relatives of deceased, so state on certificate, instead of "in the hands of Captain," &c., and give the names of the persons, and their relation to the deceased person.

# FORM 3.—HEIR'S RECEIPT FOR EFFECTS.

RECEIVED of Captain John Brown, Company A, 1st Regiment of Pennsylvania Volunteers, the following effects of Private John Smith, late of Company A. 1st Regiment of Pennsylvania Volunteers, now deceased, which I claim as his wife: 1 great coat, 1 flannel shirt, 1 silver watch, fifty dollars in notes, and two dollars in specie.

MARY SMITH.

# FORM 4.—PAYMASTER'S RECEIPT FOR MONEY.

RECEIVED, this 31st day of December, 1863, at Fort Brown, Texas, of Captain James Brown, of Company A, 1st Pennsylvania Volunteers, fifty dollars in Treasury notes and two dollars in specie, the property of the late Private John Smith, of Company A, 1st Pennsylvania Volunteers, who died at Fort Brown, Texas, on the 31st day of December, 1863.

WM. C. MORSE, Paymaster, U. S. A.

#### FORM 5.—PROCEEDINGS OF A COUNCIL OF ADMINISTRATION,

Convened at Fort Brown, Texas, pursuant to Orders, No. 1, dated Post Headquarters, Fort Brown, Texas, January 2, 1864consisting of Captain James Keith, Company C, 1st Pennsylvania Volunteers; Captain John Brown, Company D, 1st Pennsylvania Volunteers; and Lieutenant William Roe, Company E, 1st Pennsylvania Volunteers—for the purpose of disposing of the effects of the late John Smith, of Company A, 1st Pennsylvania Volunteers:

The Council found that the effects consisted of the following articles. They were ordered to be sold at auction, which was accordingly done, and the amount set opposite the articles respectively obtained, for which the receipt of the Paymaster is annexed:

> AT AUCTION. brought...... \$1 00 great coat ....... 25 00

> > JAMES KEITH, Capt. Co. C, 1st Penn. Vols., President. WILLIAM ROE,

Lieut. Co. E, 1st Penn. Vols., Recorder. APPROVED:

JOHN SANDERS,

Colonel 1st Penn. Vols .. Commanding Post

#### FORM 6.—PAYMASTER'S RECEIPT.

RECEIVED from Captain John Brown, Company A, 1st Pennsylvania Volunteers, at Fort Brown, Texas, January 10, 1864, twenty-eight dollars and fifty cents, the result of the sale of the effects of the late Private John Smith, of Company A, 1st Pennsylvania Volunteers.

WM. C. MORSE, Paymaster U. S. Army.

# ARTICLES OF WAR.

ART. 95. When any non-commissioned officer or soldier shall die, or be killed in the service of the United States, the then commanding officer of the troop or company shall, in the presence of two other commissioned officers, take an account of what effects he died possessed of, above his arms and accoutrements, and transmit the same to the office of the Department of War, which said effects are to be accounted for, and paid to the representatives of such deceased non-commissioned officer or soldier. And in case any of the officers, so authorized to take care of the effects of deceased officers and soldiers, should, before they have accounted to their representatives for the same, have occasion to leave the regiment or post, by preferment or otherwise, they shall, before they be permitted to quit the same, deposit in the hands of the commanding officer, or of the assistant military agent. all the effects of such deceased non-commissioned officers and soldiers, in order that the same may be secured for, and paid to, their respective representatives.

# DIRECTIONS

the soldier leave no effects, the fact will be reported on the blank for inventory.

NOTE 2.—Should the effects of a deceased non-commissioned officer or soldier not be administered upon within a short period after his decease, they shall be disposed of by a Council of Administration under the authority of the commanding officer of the post, and the proceeds deposited with the Paymaster, to the credit of the United States, until they shall be claimed by the legal representatives of the deceased. This should be done according to Forms 5 and 6, and one copy of each sent to the Adjutant General. No copy of the order convening the board is required, the approval of the commanding officer being sufficient.

NOTE 3.—In all such cases of sales by the Council of Administration, a statement in detail, or account of the proceeds duly certified by the Council and commanding officer, (Form 5,) accompanied by the Paymaster's receipt of the proceeds, will be forwarded by the commanding officer to the Adjutant General. The statement will be endorsed "Report of the proceeds of the effects of \_\_\_\_\_, late of company (\_,) \_\_\_ regiment of \_\_\_\_, who died at \_\_\_\_ the \_\_\_ day of \_\_\_\_, 186\_\_." NOTE 4.—The effects in all cases, when called for, should be turned over to the legal representative, without further authority from the Adjutant

General. When the effects are turned over to the relatives of the deceased before these inventories are sent to the Adjutant General, their receipts therefor should be attached to the inventories. In all other cases, one copy will be sent with a letter of transmittal direct to the Adjutant General, and a duplicate retained by the officer. NOTE 5.—Particular care should be taken to take receipts in duplicate from the Paymaster for any funds turned over to him; one copy should be sent

direct to the Adjutant General, and one retained by the officer. NOTE 6.—Where a soldier dies in hospital or on detached service, his descriptive list, if he has one, should be sent with his final statements, in duplicate, to the Adjutant General, Washington, D. C. NOTE 7.—Form 1 will be forwarded in duplicate to the Adjutant General, through Regimental Headquarters, as soon as possible after the death of the soldier, accompanied by one copy of Forms 2 and 3, or 4, as the case may require. A duplicate of the inventory (Form 2) should be retained until the

articles are finally disposed of. NOTE 8 .- The papers for each man should be made SEPARATELY for each man, and, when possible, fastened together. This is especially necessary, and must be done in all cases. The papers cannot be properly disposed of at the Adjutant General's Office unless this is done, and must be returned for correction.

NOTE 9.—Where there are no line officers, as, for instance, a general hospital without a line officer to command the guard, the Council of Administration may be made up from other commissioned officers, in the same way as prescribed for line officers. NOTE 10 .- Where a soldier dies away from his company or regiment, and the officer having charge of him cannot furnish Final Statements by reason of not being able to obtain a Descriptive List, he should notify the regimental or company commander, (giving him full particulars as to history and

description of the man, as far as possible,) whose duty it will then be, in such case, to furnish the necessary papers from the best data he can obtain.

CANT GENERALIS OF , is reported as follows: Company Muster Roll. For Company Muster-out Roll. Company Descriptive Book. 186 Company Morning Reports. 186 Soldier's Final Statement. 186 Soldier's Record of Death and Interment. 186 Soldier's Inventory of Effects. 186 186 ndividual Muster-out Roll. 186 Regimental Return. For 186 Regimental Quarterly Keturns. , 186 Regimental Descriptive Book. , 186 By Surgeon General. , is held to be , 186 the correct date, and the Company Master \_\_\_\_\_ Roll will be amended accordingly. Assistant Adjutant General.

86 18 held Roll buntick in Knight Hosp New Haven, bomm, since afail 10: /64.